

GOVERNED TEMPLATE RENDERING REFERENCE: DECISION LOG DEFAULT V2 (DRAFT)

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DECISION LOG · PROJECT ARTIFACT

SPECIRA

Decision Log: Dispatch Modernization

Meridian Field Services: instructional example, not project evidence

DRAFT · WATERMARK POLICY: DRAFT_ONLY

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append-only · supersede, never edit

§1 Decision Index

mandatory

1 decision

1 evidence rule

validators: export_opens_with_scope_header_and_register_pointer ·
decision_supersession_chain_resolves_both_directions · decider_matches_tier_signoff_mapping

The compiled view of the live register. Every decision citation elsewhere in the workspace resolves to a row here, and to nowhere else.

Scope: full register, as of 2026-09-15 · live register at workspace registers^[1]. **Tier mapping** (agreed E. Sandoval with M. Chen, July 7): architectural signs by the engineering lead, product owner consulted; business signs by the dispatch operations owner with the sponsor; operational signs by the delivery lead. Contested tiers escalate to the steering group. **Reversibility sets ceremony:** one-way doors get slow, broadly consulted review; two-way doors get fast small-group decisions.

Id	Title	Tier	Door	Status	Date	Decide
ADR-2	Poll-based position ingestion	architectural	two-way	superseded	Jul 8	E. Sandoval
ADR-5	Constrained suggestion output	architectural	one-way	accepted	Jul 11	E. Sandoval

Id	Title	Tier	Door	Status	Date	Decide
ADR-6	Vendor webhook push for positions	architectural	two-way	accepted	Jul 12	E. Sandov
ADR-7	Access- rights model: RBAC with hub scope	architectural	one-way	accepted	Jul 15	E. Sandov A. Reyes
BD-1	Pilot at the Toronto hub first	business	one-way	accepted	Jul 9	M. Che
BD-2	Hub-six go/no-go criteria	business	one-way	proposed	decide by Oct 1	M. Che (owner)
OD-1	Single- owner rollback authority	operational	two-way	accepted	Jul 13	Deliver lead

§2 Architectural Decisions

mandatory

1 decision

1 evidence rule

validators: every_decision_has_considered_alternatives_or_explicit_waiver · every_decision_has_nonempty_consequences_incl_unfavorable · every_decision_has_confirmation_rule

MADR-shaped frozen entries carrying the evaluation law (what, why considered, who, how evaluated, findings) plus the confirmation rule. Entries are written before or during the decision; thin alternatives betray a retrospective entry.

ADR-6: Vendor webhook push for positions **accepted** · **supersedes** ADR-2

Context: position freshness drives board liveness (quality scenarios^[2]); polling at 60-second intervals (ADR-2) cannot meet the 5-second visibility target and burns vendor rate limits. **Drivers:** liveness target, vendor rate limits, adapter-seam isolation. **Options:** tighter polling (fails rate limits); vendor webhook push (meets target, needs signature verification); hybrid poll-plus-push (complexity without added freshness). **Who & how:** E. Sandoval with A. Reyes, walked against the INT-1 contract July 12. **Outcome:** webhook push; signature verification becomes a security requirement (SR-021^[3]).

Consequences: positive, the liveness target is reachable. Negative, stated: a single vendor push path is now an availability dependency, monitored as [RSK-04^{\[4\]}](#); the spoofing surface moves to the webhook endpoint, analyzed as [TM-01^{\[5\]}](#). **Confirmation:** the PS-1 board-liveness run meets its p95 target ([PS-1^{\[6\]}](#)).

ADR-2: Poll-based position ingestion **SUPERSEDED by ADR-6, July 12**
Kept in full, never deleted: its context (early uncertainty about vendor webhook maturity) explains why polling was ever chosen. The chain links run both directions.

ADR-5 and **ADR-7** render as compressed cards; their consequences already live where they act: [TM-08 eliminated^{\[5\]}](#) and the [permission model^{\[7\]}](#).

§3 Business Decisions

mandatory

1 decision

1 evidence rule

validators: business_drivers_cite_brd_objective_or_contract_clause ·
proposed_entries_carry_decide_by_date_and_owner

BD-1: Pilot at the Toronto hub first **accepted**

Context: five hubs, one pilot budget ([objectives^{\[8\]}](#)). **Drivers:** fastest observable value, union-briefing sequencing, data-migration risk containment. **Options:** Toronto (largest volume, union-represented, richest data); Calgary (smallest, fastest, least representative); parallel two-hub (splits attention). **Who & how:** M. Chen with the sponsor, scored against the drivers July 9. **Outcome:** Toronto first. **Consequences:** the union monitoring-notice question becomes pilot-critical (tracked once at [security open questions^{\[3\]}](#)); volume assumptions rest on Toronto figures ([ASM-01^{\[9\]}](#)). **Confirmation:** pilot value review at week 6 against the BRD's success measures.

BD-2: Hub-six go/no-go criteria **PROPOSED · decide by Oct 1 · owner M. Chen**

Drivers and options listed, outcome empty; logging it *before* it is made is what keeps the hub-six alternatives honest.

§4 Operational Decisions

conditional · material ops decisions logged, **ENGAGED**

1 decision

1 evidence rule

OD-1: Single-owner rollback authority **accepted · two-way**

Context: rollback debates during incidents waste the window ([rollback runbook^{\[10\]}](#)).
Outcome: the release owner pulls rollback alone; no meeting; fix-in-place is time-boxed first. **Decider:** delivery lead, July 13. **Confirmation:** the next rollback drill's decision-to-pull time stays under its target. The runbook owns the procedure; this entry owns only the authority decision.

§5 Open Questions

mandatory

1 decision

Question	Owner	Decide by	Blocks
Should BD-2's go/no-go criteria include the production-sizing breakpoint re-run (performance open questions^[6])?	M. Chen	Oct 1, 2026	BD-2's acceptance only

Refs References & Package Contents

In the Specira workspace

specira	[1] Workspace decision register: the live source of truth app.specira.ai/projects/dispatch-modernization/registers/decisions
specira	[2] Architecture: quality scenarios, INT-1 contract app.specira.ai/projects/dispatch-modernization/artifacts/architecture
specira	[3] Security requirements: SR-021; shared open question app.specira.ai/projects/dispatch-modernization/artifacts/security-requirements
specira	[4] Risk register: RSK-04 (ADR-6's monitored consequence) app.specira.ai/projects/dispatch-modernization/artifacts/risk-register#rsk-04
specira	[5] Threat model: TM-01, TM-08 app.specira.ai/projects/dispatch-modernization/artifacts/threat-model
specira	[6] Performance test scenarios: PS-1 confirmation, open questions app.specira.ai/projects/dispatch-modernization/artifacts/performance-test-scenarios
specira	[7] Auth & authz policy: the permission-model decision ADR-7 acts in app.specira.ai/projects/dispatch-modernization/artifacts/auth-authz-policy#permission
specira	[8] BRD: objectives BD-1's drivers cite app.specira.ai/projects/dispatch-modernization/artifacts/brd#objectives

specira [9] Assumption register: ASM-01 volume assumption app.specira.ai/projects/dispatch-modernization/artifacts/assumption-register#asm-01

specira [10] Deployment verification: the rollback runbook OD-1 cites app.specira.ai/projects/dispatch-modernization/artifacts/deployment-verification#rollback

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